**Full Paper Template**

**Title** (Times New Roman, 14pt, bold, centred)

Blank Line

A. First author 1\*, B. Second author 2 (Times New Roman, 12 pt, centred)

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*1Affiliation, Address of Presenting/First author, Country* (Italic, Times New Roman, 12 pt)

*2Affiliation, Address of Second author, Country* (Italic, Times New Roman, 12 pt)

*\* e-mail address of corresponding/presenting author* (Italic, Times New Roman, 12 pt)

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**Abstract:** The abstract needs to be between 200 to 250 words. Use Times New Roman 12 pt with line spacing of 1.15. Use black font which is left justified.

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**Keywords:** Add 5 keywords that do not appear in the title.

**Article structure**

The article should be divided into clearly defined numbered sections. An example structure is suggested as:

1. **Introduction**

Outline the problem being addressed, state the aim, objectives and/or research questions and provide adequate background whilst avoiding a highly detailed literature review.

1. **Methodology**

Provide justification for the research methods/tools applied and an overview of the work performed that will enable the objectives/research questions to be met.

1. **Models/theory**

Outline the models developed and used, providing detail of any practical developments from a theoretical basis. Sufficient detail should be given that would allow the work to be reproduced by an independent researcher.

1. **Results and Discussion**

Provide clear and concise results. Critically discuss them to highlight the significance of the findings and recommend further work. Do not just repeat or describe results that are shown in tables/figures.

1. **Conclusion**

Briefly draw on the main conclusions of the results and reflect on the extent to which the objectives/research questions were addressed.

**Acknowledgments**

If applicable, add acknowledgments here.

**Submission details**

Please be aware that all delegates are required to complete the abstract submission form to be considered for the conference. As well as providing your contact information, you will also indicate the appropriate theme for your presentation and whether you will be submitting a Full paper or Poster. Delegates also have the option of delivering a Traditional presentation only based on an accepted abstract.

Once delegates have been advised that their Abstract has been accepted, they will need to reply to the decision email with their Full paper or Poster; successful Abstracts for Traditional presentations do not need to submit their presentation for peer review. All submissions for peer review must adhere to the template guidelines provided on the website and will only be accepted between the 1st and 18th of July. (See below for complete list of important dates)

A technical committee will review all submissions and provide feedback to the authors. Accepted presentation Abstracts and Full papers will be presented during the conference; the best full papers will be considered for a journal special issue.  Accepted posters will be put on display and presented during coffee sessions. There will be separate awards for the best full paper and poster.

**Submission Dates Schedule**

|  |  |
| --- | --- |
| **Submission type** | **Important Dates** |
| Submission of abstract  | 20 June 2022  |
| Feedback on abstracts (accept/reject) | 1 July 2022  |
| Registration opens | 1 July 2022 |
| Submission of full paper (Circa 6 pages) or poster to be made between 1st to 18th July. | 18 July 2022  |
| Feedback on papers and posters (accept/reject/resubmit with revisions) will be provided no later than 1st August | 1 August 2022 |
| Final submission of papers/presentations and evidence of registration/fees paid | 15 August 2022 |
| Registration Closes                                            | 31 August 2022  |
| Confirmation of presentation / poster slot (requires evidence of registration/fees paid to have been provided prior to this date) | 1 September 2022 |

Contributed, full-length papers must be written in English and should report previously unpublished work. The authors are responsible for both the content and style of their contributions. No editing or re-typing will be done by the conference organisers and accepted contributions will be reproduced without modification. Contributions that do not conform to this template will be rejected.

Please submit your contribution as a Word doc or pdf. Papers should be typewritten for A4 format paper, including figures and references. The pages must not be numbered.

Margin: 2.5 cm (Top & Bottom) 2.5 cm (Left & right)

Title: 14 pt, bold, centred

Headings: (Times New Roman, 12pt, numbered, bold)

Authors names: 12 pt, normal, centred

Affiliations: *12 pt, italic, centred*

Main text: 12 pt, 1.15 line spacing, Times New Roman, left justified

Figure and table captions: *10 pt, italic*

Papers may include figures and tables. A caption should be written under each figure and table and referenced in the main text. Equations must be sequentially numbered. The number should appear in parentheses at the right-hand side of the page and referred to in the text as, e.g. (4). Please use the standard mathematical notation for formulae, symbols etc.:

* Italic for single letters that denote mathematical constants, variables, and unknown quantities
* Roman/upright for numerals, operators, and punctuation, and commonly defined functions or abbreviations, e.g., cos, det, e or exp, lim, log, max, min, sin, tan, d (for derivative)
* Bold for vectors, tensors, and matrices.

Please always use internationally accepted signs and symbols for units (SI units).

The body of the paper should be divided into sections. Sections should be numbered with Arabic (not roman) numerals. Subsections (second level) should be numbered 1.2, 1.3, etc., and sub-subsections (third level) 1.1.1, 1.1.2, etc. Appendices should be numbered A, B, etc. All sections must have a short descriptive title. Equations, tables, figures, and references should follow a sequential numerical scheme in order to ensure a logical development of subject matter.

Selected papers from this conference will be invited and considered for a special issue.

**References**

References should be cited in the text by placing sequential numbers in brackets (for example, [1], [2-5,7]). They should be numbered in the order in which they are cited. Authors may be cited in the text by name, but without initials. Authors should use the forms below in the final reference list.

Reference style to use:

Journals – Author 1., Author 2., Author 3., (year of publication). Title, Journal, Volume:Page number.

Books – Author 1., Author 2., Author 3., (year of publication). Title, Publisher, Place of publication.